

## Quality Mark Report

Quality Recognition Meeting took place on 17<sup>th</sup> July 2018, attended by following scrutineers:

**Matthew Sims**, Luton Virtual School headteacher – Educational Expert

**Pascale Vassie**, NRCSE Executive Director – Governance Expert

Observational visits performed on 17 April and 16 June 2018 by:

**Ertanch Hidayettin**, Quality Development Consultant, NRCSE

Name of Supplementary School:

**CYCD BASSES**

Membership No.:

**NRC1616**

### Introduction

The BASSES Homework Club was originally set up to help South Asian young people with their Maths and English but young people from all backgrounds are welcome to come along. The club has a dedicated co-ordinator, Mr Fazilat Khan but is supported by the Director of CYCD.

CYCD is a community facility set in the heart of the Bury Park area of Luton which runs projects to meet the needs of the community. CYCD operates under the auspices of the Bangladesh Youth League (Charity number 1109719) and Bengali Women's Project and as well as running and managing projects with Bangladesh Youth League and Bengali Women's Project. CYCD also supports a number of small community organisations who use the facility. These include Little Stars Pre-school, Crescent Summer School Project, Access Disability Project, BASSES (Biscot After-school Supplementary Education & Support), Khidmat Health & Well-being and Ujala Health & Well-being, all of whom are independent community organisations.

The collaborative nature of the provision at CYCD is a crucial part of the success of each of the organisations based there and their ability to reach out and provide 360° support to the local community.

### Key recommendations from observation and recognition meeting

The homework club does not yet meet the advanced standards seen elsewhere and would benefit from more planning, structure and differentiation. It is noted that the senior teacher has already started addressing this and is supported by the school co-ordinator and CYCD director.

The mentor mentioned how well-behaved the children were and the high concentration levels on both his visits. The number of children enrolled in the school appears considerably higher than the average sessional attendance, if the numbers attending each session were higher children would certainly benefit from improved use of the space.

### Please list any outstanding achievements:

- There is a range of good teaching and learning taking place at BASSES
- The evident responsiveness of the child and youth provision to parent/community needs is very impressive and an example to share with others.
- Policies and procedures are detailed and rigorous yet attention has clearly been paid to making sure they are understood and used by everyone.
- Staff are well inducted and supported with adequate training and supervision.

## **Detail of findings overall from observation and recognition meeting**

### **1. Create an effective learning environment - Advanced**

There is a simple and clear code of behaviour and parental agreement. The CYCD Facility is demonstrably a community resource with a wide range of services for the whole community of Biscot ward. The importance of active policies and procedures that ensure children and youth activities are safe, engaging and effective is well demonstrated. Parents are engaged at CYCD in various ways but their specific role as carers of the children attending BASSES is clearly understood. The rooms are bright and furniture appropriate.

### **2. Teach effectively**

A good curriculum framework for Bangla classes in place, with well-structured lessons and skilled teachers providing creative language instruction from 5-16 years up to GCSE entry. The homework club offering study support in maths and English provides an opportunity for pupils to work on their mainstream school work and also offers additional activities. These activities are creative but would benefit from more planning, structure and differentiation. The age range is wide and attendance varies leading to the disengagement of some pupils because the work is either too hard or too easy for them. The senior teacher is already working to improve this.

### **3. Record progress and achievement - Advanced**

There is a clear programme for Bangla and records of pupils' progress. Good system for assessing children's language levels. Pupils are tested on a termly basis and reports given to parents. Parent evaluation shows that they are pleased with their children's progress in language. The programme for the homework club is less clear but the work is marked and progress at their mainstream schools discussed with parents. The pupils testify improved confidence and 98% of parents noted that their child/ren had made excellent/very good progress as a result of attending.

### **4. Choose the right resources - Advanced**

Good range of colourful learning materials, some prepared especially for the setting by the teachers. Attractive and engaging bilingual books are used. Teachers have access to a choice of resources to support various teaching methods and abilities.

Online resources e.g. Twinkl are used for the Homework Club and there are themed sessions such as mindfulness during mental health week, World Cup themed maths content. Pupils have access to a well-equipped computer room.

### **5. Plan and develop your organisation - Advanced**

Policies and procedures are excellent, meetings well managed and minuted. The Homework Club is clear evidence that CYCD BASSES is responsive to children and parents. Initially BASSES was established to offer language classes for children from the Bengali community, parents asked for space for children to do homework. The club now includes children who don't have Bangla as a heritage language. CYCD offers opportunities for pupils to move on to a range of activities incl. DoE. CYCD received Queen's Award for Voluntary Service in June 2017.

### **6. Select and support staff and volunteers - Advanced**

CYCD is well structured with leads for each 'club'. There are four Bangla teachers, all self-employed with clear job descriptions and correct procedures followed. The staff handbook and new staff induction list are good and clear training records are maintained for all staff paid and unpaid. Senior teachers observe others and provide supervision.

### **7. Make sure children are safe – Advanced**

Policies and procedures are comprehensive. Luton's S11 safeguarding requirements were confirmed at 30/6/17 and safeguarding is a permanent agenda item on trustee board. Parent/carer agreement and Code of Conduct are good with an excellent registration form. Health & Safety incl. fire, risk assessments, incident/near miss investigation are reviewed annually.

### **8. Manage finances**

Finances are well managed by a finance sub-group of four meeting quarterly. Finance and funding are included in minutes and annual report. Excellent budgeting, diverse range of funders.